

The Association for English Studies of India (The AESI)

Registered under The Societies Registration Act, 1860 vide Registration No. Maharashtra 430/07, dated 29 August, 2007.

Re-registered under Commissioner of Charity, Nagpur, Maharashtra vide Registration No. F25372N

THE CONSTITUTION OF THE AESI

- 1. Article I:** The Association shall be called “The Association for English Studies of India”, which hereinafter shall be referred to as "The AESI".

- 2. Article II:** Aims and Objectives of the AESI shall be:
 - 2.1** The AESI shall be a non-profit making, non-business organization devoted to the academic interests of the teachers and scholars of English Language and Literature in India.
 - 2.2** The AESI shall strive to promote and advance the cause of English Studies in India.
 - 2.3** The AESI shall also promote the study, criticism and research in the world literatures written in English and further the common interests of the teachers of these subjects teaching in the colleges and universities of India.
 - 2.4** The AESI shall strive to establish contacts with similar learned and cultural organizations in other parts of the world.
 - 2.5** The AESI shall represent to the Government, and the educational organizations in the country, the views of the AESI regarding the educational policy, methods and practices with reference to English Studies in India.

2.6 The AESI shall :

2.6.1 Organise Conferences and Conventions in various parts of India.

2.6.2 Publish proceedings of such Conferences.

2.6.3 Issue Bulletins, Newsletters and Committee Reports.

2.6.4 Publish Research Journals, Bibliographies and similar other academic and professional works with reference to English Studies in India.

2.6.5 The AESI shall perform such other functions as are conducive to the fulfilment of the objectives mentioned above.

3. Article III: The Office of the AESI shall be situated at any place in India as decided by the Executive Committee of the AESI, from time to time, preferably at the place where the incumbent General Secretary comes from.

3.1 The Chairman of the AESI shall nominate a Resident Secretary after the approval of the EC to the office of the AESI from among the Life Members of the city where the office of the AESI is located if General Secretary doesn't belong to that city.

3.2 The present address of the AESI:

13, Moreshwar Apartment

1-73, Shivajinagar, Nagpur- 440010 (MH)

4. Article IV: The academic activities of the AESI shall be extended to all the States and the Union Territories of India. The various States and UTs of India for the sake of convenience, have been divided into Five (05) Zones in the following ways:

4.1 North Zone: It includes Jammu & Kashmir, Ladakh, Himachal Pradesh, Punjab, Haryana, Uttarakhand, Chandigarh, Uttar Pradesh and Delhi.

4.2 Central Zone: It includes Madhya Pradesh, Chhattisgarh, Odisha and Rajasthan.

4.3 East Zone: It includes Assam, Arunachal Pradesh, Nagaland, Meghalaya, Mizoram, Manipur, Tripura, Sikkim, West Bengal, Bihar and Jharkhand.

4.4 West Zone: It includes Gujarat, Maharashtra, Goa, Daman & Diu.

4.5 South Zone: It includes Andhra Pradesh, Telangana, Karnataka, Tamil Nadu, Kerala, Andaman & Nicobar Islands, Puducherry and Lakshadweep Islands.

4.6 Each of these five zones shall be represented by four Zonal Representatives (One out of four will be a Lady Representative). If no lady candidate is available in any particular zone, then that position so earmarked, shall remain vacant until filled in by way of co-option.

5. Article V: Membership and Its Kinds:

5.1 Annual Membership: Membership of the AESI shall be open to all persons who are or have been engaged in the teaching of English language, Literature, Linguistics in the recognized institutions, colleges and teaching departments in the Universities in India, and to those who subscribe to the objectives of the AESI as mentioned in Article II and abide by the regulations and bye-laws of the AESI in force. Any person desirous of becoming a member shall make a formal application to the AESI and be

admitted only after the acceptance of the same by the Executive Committee of the AESI. Such a person shall be made an Annual Member of the AESI.

5.2 Associate Membership: Membership of the AESI shall also be open to all persons who are interested in English Language, Literature and Linguistics, such as Research Scholars, Scholars of Eminence, Creative Writers, Journalists, Editors and Translators. The spouses of the Annual Members of the AESI, who attend the conferences shall be treated as **Ad hoc** members.

5.3 Life Membership: An individual applying for Annual or Associate Membership of the AESI may also become the Life Member of the AESI on the payment of a sum of amount as determined by the AESI Executive Committee from time to time.

5.3.1 Tenure of the Life Membership: The tenure of the Life Membership shall be for a period of Fifteen Years from the date of the payment of The Life Membership Fees and may be renewed thereafter, by paying a sum of amount determined by the AESI Executive Committee from time to time.

5.3.2 Renewal of Life Membership: All the existing Life Members of the AESI will be required to apply afresh to continue as the Life Members of the AESI and pay the renewal fee after 15 years as determined by the Executive Committee of the AESI from time to time.

5.3.3 The Annual and Associate Members shall pay a membership fee annually, as will be determined by the Executive Committee of the AESI from time to time.

5.3.4: The Executive Committee of the AESI shall have the right to refuse admission on certain grounds to any person who applies for membership of the AESI.

6. Article VI: Rights and Privileges of Annual / Life Members of the AESI:

The Annual Members of the AESI shall be entitled to the rights and privileges as mentioned below:

6.1 To attend Conferences and General Body (GB) meetings of the AESI and to participate in the proceedings of the Conferences and General Body (GB) meetings and shall be eligible to vote in the meetings and election of the AESI.

6.2 To receive copies of the publications / journals of the AESI on such terms and conditions as determined by the Executive Committee of the AESI from time to time.

6.3 The Life Member of the AESI shall be eligible:

6.3.1 To contest the elections of the Association for any office/portfolio in the AESI.

6.3.2 To have the membership of the Executive Committee of the AESI.

6.3.3 To be appointed to any other committee of the AESI.

6.3.4 To propose or second the name or names of any other Life Member of the AESI in the election to any office or to membership of the Executive Committee of the AESI.

6.3.5 To exercise the right of voting in all the elections of the AESI.

Note: Only Life Members of the AESI who have at least Three Years standing as Life Members of the AESI, will be considered eligible for nomination to an office or to the membership of the Executive Committee of the AESI.

6.4 Rights and Privileges of the Associate Members:

6.4.1 To attend the Conferences and the GB (General Body) meetings in the proceedings of the Conferences.

6.4.2 To receive the copies of the publications or journals of the AESI on terms and conditions as determined by the Executive Committee of the AESI.

6.4.3 The Associate Members / Ad hoc members of the AESI shall not be eligible to contest election to any office or to Membership of the Executive Committee of the AESI, nor shall they be eligible to cast vote in any of these elections or to propose or second any person to any of the elections of the AESI.

6.4.4 There will be two (2) registers:

- a) Annual Members' (AM) Register
- b) Life Members' (LM) Register

6.5 Each Life/Annual Member of the AESI, shall be provided with an Identity Card bearing the name, home address, Aadhar Number, e-mail address, telephone number and the institute to which he/she belongs.

7. Article VII: Body of the Association:

7.1 Chairman/ Chairperson: (01) One Position.

7.2 Vice – Chairperson: (02) Two Positions out of which one shall be a Lady Representative.

7.3 General Secretary: (01) One Position.

7.4 Joint Secretary: (05) Five Positions out of which one shall be for a lady representative.

Joint Secretaries representing their respective zones, to be elected by the members of that particular zone. The person who secures the

highest number of votes shall be designated as Joint Secretary of that Zone.

7.5 Treasurer: (02) Two Positions:

Treasurer

Joint Treasurer

7.6 Editor: (02) Two Positions:

Editor

Joint Editor

7.7 Zonal Representative: (20) Twenty Positions. (Four from each zone shall be elected directly from among that particular zone.)

7.8 Resident Secretary: (01) One Position. Nominated by the EC who shall participate in the meeting of the EC but not eligible to cast his/her vote.

8. Article VIII: Functions and Methods of working :

8.1 The General Body (GB) :

8.1.1 The General Body (GB) shall comprise the Life Members and the Annual Members of the AESI.

8.1.1.1 The General Body (GB) of the AESI shall hold at least one (01) meeting every year.

8.1.1.2 Such meeting shall be held during the Annual Conference of the AESI; named, All India English Teachers' Conference (AIETC) at the time and the place, appointed by the Executive Committee (EC) of the AESI.

8.1.1.3 An emergency meeting of the General Body (GB) may be called by the Chairperson upon the requisition in writing either by the Executive Committee or by one-fourth of the Life Members of the Association.

8.1.1.4 The General Body (GB) of the AESI shall elect the office-bearers and the Executive Committee members of the AESI for a term of three (3) years.

8.1.1.5 The General Body (GB) shall sanction Budget for the ensuing year.

8.1.1.6 The General Body (GB) shall consider and adopt the accounts and reports submitted to it, by the Executive Committee of the AESI.

8.1.1.7 The General Body (GB) shall take up any other matter for its consideration pertaining to the aims and objectives of the AESI.

8.1.1.8 The General Body (GB) shall appoint auditors annually in the Annual Meeting of the AESI, to oversee the income and the expenditure of the AESI, including the funds spent for the printing and distribution of the IJES.

8.2 The Executive Committee (EC):

8.2.1 The EC shall meet at least twice in a year, either physically or online.

8.2.2 Prepare the annual account and budget and place the same before the General Body for its approval. The financial year will be from April to March.

8.2.3 Prepare Annual Report on the working of the AESI and place it before the General Body.

8.2.4 Prepare regulations and bye-laws for the working of the AESI, subject to the approval of the General Body.

8.2.5 Take up such other matters for consideration pertaining to the aims and objectives of the AESI.

8.2.6 Appoint committees whenever necessary, to facilitate the functioning of the AESI, or look into any specific matters, as considered necessary by the Executive Committee of the AESI as and when required.

8.2.7 Appoint the auditors for the next financial year.

8.2.7.1 The President of the Conference (AIETC), shall be ex-officio member of the Executive Committee of the AESI, during the year in which he/she assumes the office of the President.

8.2.7.2 The Executive Committee, may at its discretion, co-opt members, who may either fill the existing vacancy in the Executive Committee. Such co-option shall be valid for the remaining period of the term of the EC.

8.2.7.3 The term of the office of the Executive Committee shall be of three years.

8.2.8 The outgoing Chairperson, General Secretary and the Treasurer of the AESI and the Local Secretary of AIETC shall be ex-officio members of the Executive Committee for one year.

9. Article IX: Duties and Powers of the Executive Committee (EC):

Subject to the control and direction of the General Body of the AESI, the administration and the management of the affairs of the AESI shall rest in the Executive Committee, which shall be constituted as per Article VII of this constitution.

9.1 The Executive Committee shall be entrusted with the following duties and responsibilities:

9.1.1 To give effect to the decision of the General Body of the AESI.

9.1.2 To consider and pass resolutions on the budget of the AESI and the IJES.

9.1.3 To consider and pass the resolutions on the audited Statements of Income and Expenditure of the AESI.

9.1.4 To sanction expenditure within the Budget.

9.1.5 To consider and pass resolutions on the General Secretary's Annual Report.

9.1.6 To consider and pass the resolution on the recommendations /proposals of the Editor of the Journal, regarding the printing, distribution and sale of the copies of the journal (IJES).

9.1.7 To approve the expenditure, incurred in the printing, and distribution of the Journal and the Newsletter of the AESI as proposed by the Editor.

9.1.8 To recommend to the General Body of the AESI any amendment of the rules and bye-laws in consonance with the aims and objectives of the AESI, as specified earlier in Article II.

9.1.9 In the event of any vacancy among the members of the Executive Committee or among the office bearers of the AESI, the EC is empowered to nominate members to those posts by co-option.

9.1.10 To invite any members of the AESI as Special Invitees to Executive Committee Meetings. The special invitee shall not be eligible to cast his/her vote.

9.1.11 The Chairman of the AESI shall decide and obtain approval whenever necessary on any urgent matter by circulation.

9.2. Decision by Majority:

All matters at the meeting of the Executive Committee shall be decided by simple majority of those present. In case of an equality of votes, the Chairman of the meeting shall have a casting vote.

9.2.1 Business by circulation: Any business which may be necessary for the Executive Committee of the AESI to transact online will have the regular minutes prepared and maintained and get them passed. The matters/ resolutions so circulated and approved by the majority of the members shall become effective and binding as if such resolution had been passed in the regular meeting of the Executive Committee.

10. Article X: Duties and Responsibilities of the office bearers of the Executive Committee (EC):

10.1 Chairman / Chairperson:

10.1.1 The Chairman of the AESI shall be the Chief Executive Officer of the AESI and shall preside over all the meetings of the General Body as well as the Executive Committee of the AESI.

10.1.2 He/She shall work and be accountable for the furtherance of the aims and objectives of the AESI as specified in the Article II of this constitution. Progress of the AESI is to be reviewed annually in the GB meetings.

10.1.3 The Chairman may exercise the powers of the Executive Committee in an emergency situation when the regular meeting of the Executive Committee cannot be convened, and the powers so exercised shall be placed before the EC in its very next meeting of the Executive Committee for consideration and approval.

10.1.4 The Chairman, at his / her discretion, may call for reports from any or all of the office-bearers of the AESI.

10.1.5 The Chairman shall have the right to give an interpretation of the Constitution and his/her rulings on all disputed matters, and his / her decision shall be final.

10.1.6 The Chairman shall be co-host of All India English Teachers' Conference (AIETC).

10.2 Vice – Chairman:

Vice Chairman shall assist the Chairman in discharging various duties and in the absence of the Chairman, shall act as Chairman.

10.2.1 Of the two posts of Vice-Chairman of the AESI, the one who is in his / her second term of office, shall be recognized as Vice Chairman No. 1 and in case, if both of them are in their first or second term of office, then the one who had polled more number of votes at the elections, shall be designated as Vice Chairman No. 1, and shall act as Acting Chairman, in the absence of the regular Chairman.

10.3 The General Secretary:

10.3.1 The General Secretary will act as the Chief Coordinator of all the activities of the AESI and of the All India English Teachers' Conference (AIETC).

10.3.2 He/she shall be in-charge of the office of the AESI and the custodian of the account books and registers and the records of the AESI.

10.3.3 He / she shall sue and shall be sued in a court of law in the name of the AESI.

10.3.4 He / she shall keep the minutes of the proceedings of the meetings of the General Body (GB) as well as the Executive Committee (EC) of the AESI, and shall be the custodian of all the documents pertaining to the AESI and IJES.

10.3.5 The General Secretary will assist the Chairman of the AESI and the President of the AIETC in the furtherance of the aims and objectives of the AESI mentioned above.

10.3.6 The General Secretary shall facilitate the process of elections of the AESI, by providing all the necessary support to the Returning Officer of the Elections.

10.3.7 The General Secretary shall keep the record of all the activities, meetings and conventions of the AESI and prepare the report on the working of AESI, approved by the Executive Committee (EC) and present the same to the General Body (GB) meeting.

10.3.8 He / she shall be responsible for submitting all the audited records of the accounts and the change of the records to the Registrar of the Societies.

10.4 The Treasurer:

10.4.1 The Treasurer shall be the custodian of the funds of the AESI. He shall be responsible for maintaining the Accounts of the AESI and also for investing the Life Membership fees collected, in Long Term Fixed Deposits in Nationalized Banks in the name of AESI.

10.4.2 The Bank Account of the AESI shall be jointly operated by the Treasurer and the Chairman of the AESI, which shall be opened and operated in a Nationalized Bank.

10.4.3 The Treasurer shall collect all kinds of fees, subscriptions, donations and the proceeds of the sale from sale of all the publications of the AESI, including the Indian Journal of English Studies (IJES) and issue receipts and make all the payments on behalf of the AESI.

10.4.4 The Treasurer shall coordinate with the Editor of the IJES, in all

matters regarding the publications of the IJES, and will be responsible for all the financial matters in relation to the printing, publishing, distribution, sale of the journals and also for safe keeping of the unsold and undistributed copies of the IJES.

10.4.5 The Treasurer shall prepare the Annual Budget, and the audited accounts of the finances and present the same to the Executive Committee for its approval. After its approval by EC, he/ she shall present it at the Annual General Body meeting of the AESI.

10.5 Joint Secretary:

The Joint Secretaries of the AESI shall, in consultation with the General Secretary discharge such duties as may be assigned to them by the Executive Committee of the AESI.

10.5.1 He / She shall help the General Secretary in coordinating with the Local Secretary (LS) of the All India English Teachers' Conference (AIETC) to make all the arrangements for the conference and also in conducting all the meetings and cultural activities of the AESI.

10.5.2 He/She shall be responsible for conducting and promoting the activities of the AESI, in his/her respective zone. The progress of his/her performance shall be annually reviewed in the EC meetings.

10.6 The Editor:

10.6.1 The Editor of the IJES shall be responsible for the publication of the AESI News Letters, and the Indian Journal of English Studies.

10.6.2 He/ She shall assist the Executive Committee of the AESI in the appointment of the Editorial Advisory Committee for the IJES.

10.6.3 He/ She shall also prepare in consultation with the Chairman of the AESI a panel of referees for selection of the research papers/articles to be included in the IJES.

10.6.4 He/ She shall collect all the research papers/articles submitted at the AIETC, from the Local Secretary and in consultation with the Advisory Committee of the IJES select as many papers/articles as are needed, to send them to the panel of Referees and get them assessed for being worthy of publication and inclusion in the IJES or the proceedings of the AIETC if published.

10.6.5 He/ She shall, in consultation with the Treasurer of the AESI, appoint the printers for the Newsletter/s, and the IJES; and decide the number of the copies to be printed in consultation with General Secretary of the AESI (who is the custodian of the Register of Members of the AESI) and submit the budget of the IJES to the Executive Committee of the AESI for its approval.

10.6.6 The Editor shall get the IJES and the AESI Newsletters (online version) printed by inviting quotations from the reputed printers, finalise the print order in consultation with the Executive Committee and publish the IJES on time. He/ She shall distribute the copies of the IJES to all the members of the AESI, and keep an account of the copies, printed, distributed and sold and submit the same to the Executive Committee and hand over the undistributed and unsold copies of the IJES to the General Secretary for their safe custody.

10.6.7 The Editor shall requisition such funds of the publications and distribution of the journal and newsletters as are required from the Treasurer of the AESI and keep the record of all matters relating to it and submit all the accounts supported by vouchers bills etc. to the Treasurer,

who will get them audited and incorporate the same in his/her Statement of Accounts and Expenditures and submit them to the Executive Committee of the AESI for approval.

10.7 Duties and Responsibilities of the Zonal EC members:

10.7.1 All zonal representative shall co-ordinate with the Joint Secretary (JS) of their Zone and help in promoting and conducting the academic and cultural activities of the AESI such as holding Local Seminars and Conferences. The progress of Zonal EC members to be reviewed annually in the EC meeting.

10.8 Advisory Editorial Board:

The Executive Committee shall appoint an Advisory Editorial Board, every year, of which The Editor shall be the Convener.

10.8.1 The Board shall comprise not more than seven members and shall have the following as members –

10.8.2 Editor as Convener, Joint Editor as Co-convener.

10.8.3 Five members of the Executive Committee each representing one zone.

10.8.4 And two eminent scholars of repute to be nominated by the Executive committee, either from amongst the members or outside the organisation.

10.8.5 The Editor shall also ensure that at least 80% of the articles selected for printing in the IJES, are taken from those presented and submitted by the members of the AESI, at the previous annual AIETC, however subject to the approval of the Advisory Board.

10.8.6 The Advisory Board shall decide and enable the Editor to publish the proceedings of the AIETC every year, excluding the articles selected for IJES after proper scrutiny.

11. Article XI: General Provisions :

11.1 Elections:

The office bearers except the Joint Secretaries and the members of the Executive Committee shall be elected by the General Body of the AESI from amongst its Life and Annual members only.

11.1.1 The Elections for the office bearers except to the position of Joint Secretary and the Zonal representatives of the Executive Committee, shall be held directly by the General Body through the secret ballot.

11.1.2 The Local Secretary of the AIET Conference, held during the election year, shall act as the Returning Officer for the elections. He / she will not be eligible to contest in election.

11.1.3 The Returning Officer/(RO) shall be assisted by The General Secretary, AESI, in the actual arrangements of the election, by way of providing the list of the eligible voters for the election, so prepared from the authenticated Registers (both Life Members of the AESI, and the Annual Members of the AESI), who have been admitted as such prior to 15 days before the commencement of the AIETC.

11.1.4 Only such members, who are listed in the Voters' List so prepared by the General Secretary of the AESI and approved and countersigned by the Chairman of the AESI, shall be eligible to cast their votes in the elections.

11.1.4.1 Explanations:

a) The delegates of the Conference who become annual members of the AESI by way of paying the Annual Membership fee of the AESI, at the time of the conference, shall not be eligible to be included in such voters' list, so prepared for the elections, to be conducted during the same conference; unless they become the regular members of the AESI, latest by the 15 days before Conference.

b) The Associate Members, Honorary Life Members and Fellows of the AESI, also shall not be included in the Voters' list and as such will not be eligible to cast their votes in the elections.

11.1.5 The General Secretary shall publish the voters' list, well before the elections are held.

11.2 Eligibility Criteria for the Contestants:

11.2.1 Only Life Members of the AESI who have at least 3 years standing as life members shall be considered eligible for election to an office or to the membership of the Executive Committee.

11.2.2 Each contestant shall submit an undertaking that once elected, he or she shall not absent himself or herself from even a single meeting of the Executive Committee or the General Body during his or her full tenure, except in extraordinary circumstances reported in writing to the Chairman well before such meetings; failing which he/she shall earn disqualification or expulsion.

11.2.3 A candidate may contest the election to more than one post which shall be restricted to a maximum of 2 posts only.

11.2.4 After enrolling himself or herself as a Life Member, the contestant must have attended at least 2 annual conferences of the AESI before filing nomination for election.

11.2.5 All contestants shall have to begin from Executive Members of their respective zones.

11.2.6 Before contesting for any posts of office bearers, a candidate must have completed at least 3 years as a member of the Executive Committee.

11.3 Disqualification of Members of the Executive Committee :

11.3.1 If an elected member of the Executive Committee or any Office bearer of the AESI remains absent without the prior written permission of the Chairman of the AESI for two consecutive meetings of the Executive Committee, he / she shall cease to hold the office on the Executive Committee with immediate effect.

11.3.2 Any member of the Executive Committee or any office bearer, shall be expelled from the Executive Committee if he/she is proved to be guilty of moral turpitude.

11.3.3 Further he / she shall not be considered eligible to contest for any of the offices/ positions of the AESI for the immediate next two elections of the AESI. However, he/she shall become eligible to contest the next elections of the AESI thereafter.

11.3.4 If he/she fails to attend EC and GB meetings.

11.4 Quorum:

11.4.1 For the General Body meeting of the AESI, the required quorum shall be one tenth (1/10) of the total membership of the AESI. If there is

no quorum, the meeting shall be adjourned for half an hour. No quorum shall be necessary for the adjourned meeting.

11.4.2 For the Executive Committee meeting, the quorum shall be of twenty members (20), out of whom at least ten (10) shall be other than the office bearers of the AESI. This provision can be suspended by the Chairman if the urgent matter is to be decided.

11.5 Impeachment and Its Process

11.5.1 The chairman of the AESI may be impeached, if

11.5.2 He/ She is found guilty of moral turpitude.

11.5.3 The EC finds the performance of the chairman to be wanting in achieving the aims and objectives of the AESI as mentioned in Article II of the Constitution.

11.5.4 The Chairman fails to attend the EC and GB meetings.

11.5.5 When the Chairman is to be impeached for the reasons mentioned in article **11.5.2,11.5.3,11.5.4**; the charge shall be levelled by the two-thirds of the EC members and such resolution is passed by majority of not less than two-thirds of the total members present in the GB meetings.

11.6 Casual Vacancy:

Vacancies which may arise from time to time on the Executive Committee shall be filled up by the Executive Committee by way of co-option from among the Life Members of the AESI, taking into consideration the zone-wise vacancies. Such co-opted members shall hold the office till the end of the tenure of the Executive Committee of the AESI. A member of the Executive Committee or any office bearer of the AESI shall be deemed to have vacated his / her office before the expiry of the normal term, if

11.6.1 He / She ceases to be a member of the AESI,

11.6.2 He / She resigns by serving a notice in writing and the resignation is accepted by the Executive Committee, or

11.6.3 If one is expelled on the grounds of moral turpitude.

12. Article XII:

12.1 All India English Teachers' Conference (AIETC):

The AESI shall hold annually a Conference of the English Teachers and Researchers in English Language and Literatures, at a place in India to be selected each year and held preferably in month decided by Executive Committee and Cultural Secretary, by inviting proposals from the English Teaching Departments of the Indian Universities, and autonomous P.G. Colleges throughout India.

The Chairman soon after the end of the Conference shall start exploring the possible venues for the next conference and invite proposal from the prospective hosts.

12.2 The Executive Committee shall consider all such proposals in its annual meeting or in online meeting and select one by giving due consideration to the suitability of the venue and the capacity of the concerned proposers to hold the AIETC.

12.3 The President of the AIETC shall be a person of eminence; of exceptionally high scholarship and dedication to the cause of English Studies. Evidence of deep interest and involvement in the affairs and functioning of the AESI, may be an additional qualification.

12.4 The Executive Committee, through the suggestions made by the members, shall consider all such persons of eminence and prepare a panel of names in

order of preference and finally decide the name of the President of AIETC for that year.

12.5 The proceedings of such discussions shall be strictly confidential. The person so chosen as the President of AIETC will be immediately informed about his/ her nomination and his/ her acceptance be sought by the General Secretary of the AESI and informed accordingly to the hosts of the AIETC.

12.6 The President of the AIETC shall preside over the Conference and will be the person of honour during the entire duration of the Conference.

12.7 He/ She shall be accorded all the hospitality commensurate with the high position that he holds; including the travel expenses and free accommodation and transport.

He/She shall deliver a Presidential Address at the Conference which shall be printed by the host and distributed to the participants of the Conference before the inaugural session.

All the expenses concerned with the Presidential Address will be borne by the host of the AIETC.

The participation in the proceedings and the activities of the AIETC shall be restricted only to the Members of the AESI.

12.8 The host of the AIETC may levy delegate / registration fees from each delegate and also from accompanying spouses of the delegates as also from all the office bearers and the Executive Committee members of the AESI. Such fees shall be decided by the host in consultation with the Executive Committee of the AESI.

The host / the Local Secretary shall make all the necessary arrangements for the local transportation of the delegates to and from the venue of the AIETC, as also for the accommodation and food for the delegates.

12.9 The hosts may invite prominent scholars from all over India or abroad, to deliver special lectures at Plenary sessions, in addition to the Presidential Address by the Nominated President of the AIETC.

12.10 Duties and Responsibilities of the Local Secretary

12.10.1 The Vice-Chancellor or Principal of the host university/college shall nominate the Head of the Department of English as Local Secretary, irrespective of his/her designation. In case of the HOD's reluctance, the next in command of the Department shall be nominated as Local Secretary.

12.10.2 The Local Secretary, in consultation with the Chairman of the AESI, shall decide the venue, date and time of the conference. Subsequently, he/she shall arrange for the printing and circulation of the Conference Brochure at least three months in advance.

12.10.3 The Local Secretary, in consultation with the Chairman shall decide the amount of the delegate fees towards expenses of kit, food and lodging and mention it in the conference brochure.

12.10.4 The delegate fees shall be realized from the delegates/ accompanying persons/ spouses and all office bearers as well as EC Members.

12.10.5 The Local Secretary shall invite scholars of eminence from across the country/abroad as speakers for the plenary sessions during the conference. Such plenary speakers shall be provided AC II rail tickets/Economy Class plane tickets to and fro by the shortest route. In addition, they shall get free food & accommodation.

12.10.6 The Local Secretary shall arrange for the printing of the Presidential Address (to be distributed among the delegates in the inaugural session of the conference.)

12.10.7 The Local Secretary shall arrange for the convenient & comfortable accommodation of the Conference President and pay for the travel expenses (AC II/Economy Class plane tickets to and fro) and local transportation.

12.10.8 Delegates attending the conference shall be provided furnished accommodation with blankets and bed tea, apart from breakfast and meals by the Local Secretary.

12.10.9 The Local Secretary, by realizing requisite charges, may arrange local sightseeing trips for the delegates before or after the valedictory session.

12.10.10 The Local Secretary shall be the custodian of Abstracts/Papers submitted by the delegates and send acceptance/ rejection of the papers to the delegates in advance.

12.10.11 The Local Secretary shall decide the number of paper reading sessions, keeping in view the total number of paper presenters.

12.10.12 Each paper reading session shall be presided over by a Parallel Session Chairman (P.S.C.).

12.10.13 70 % of the total number of P.S.C. shall be decided by the Local Secretary and the rest 30 % by the Executive Committee of the AESI.

12.10.14 Each Paper Reading Session shall be of three hours duration consisting of not more than 15 paper readers.

12.10.15 The Local Secretary or with his / her consent, the Chairman of the AESI may appoint two neutral observers for each paper reading session who shall keep watch on the appropriateness of the session and

submit a report to the Local Secretary. These reports may later be handed over to the Editor.

12.10.16 All delegates who have presented papers at the Conference shall be awarded the certificate of paper presentation duly signed by the Local Secretary and Chairperson of the AESI.

12.10.17 The Local Secretary shall be authorised to form a committee, the members of which shall address the grievances/ problems of the delegates or guests during the conference.

12.10.18 The Local Secretary shall be the Presiding Officer of the conference which shall normally be of three (3) days. Day wise activities will be of the following nature:

Day 1.

- Inaugural Session
- Presidential Address
- Plenary Session
- Lunch Break
- Parallel Paper Reading Session
- Cultural Programmes in the Evening
- Dinner

Day 2.

- Plenary Session 1
- Tea break
- Plenary Session 2
- Lunch
- Paper Reading Session
- Cultural Programmes in the Evening

Day 3.

- Plenary Session
- General Body Meeting
- Lunch
- Valedictory Session

12.10.19 In the election, however, the Local Secretary shall organise day 2 and day 3 session as per his/her convenience.

12.11 The Local Secretary of the AIETC shall inform the members of the AESI about the dates, venue and delegates fees and all the programmes of the Conference well in advance, so as to enable them to make their own arrangements for attending the AIETC.

13. Article XIII

Indian Journal for English Studies (IJES) :

The AESI shall bring out every year, a research Journal, titled, Indian Journal of English Studies (IJES); to promote high quality of research in all the fields of English Studies.

13.1 It shall be edited by the Editor who shall be the Life Member of the AESI and shall be directly elected along with other office bearers of the AESI for a term of three years and shall not be eligible for more than two consecutive terms.

13.2 The Editor, in consultation with the Advisory Committee, so appointed in the Executive Committee of the AESI shall edit the research papers/articles and include them in the Journal, after following the procedure mentioned earlier in Article 10.6.

He/She shall publish, distribute, sell the issues of the IJES, as per the above

mentioned in 10.6.5 of this Constitution, in coordination with the Treasurer of the AESI and under the supervision of the Executive Committee of the AESI.

Article XIV – Amendment

14.1 Proposal to amend the Constitution may come with fourteen clear days notice either from the Executive Committee of the AESI or from one-fifth of the total members of the AESI.

14.2 The Constitution of AESI shall stand amended if the proposal is approved by the majority of not less than two-thirds (2/3) of the members present and voting in the General Body Meeting.

Article XV– Dissolution

The AESI may be dissolved only by the decision taken by the two-thirds of the total membership of the AESI. Such a decision shall be taken in an especially convened meeting with at least one month's prior notice.

Note:

- i. 'He' or 'She' as the pronouns of male or female shall include "The Third Gender" also as per their own identification of gender.
- ii. All the other articles / provisions from the Original Constitution of the AESI, other than above, as approved by the Registrar of Society, Nagpur will be retained with the final draft of the Constitution.

